

IA Technical

PRIVACY & COOKIE

POLICY

This Privacy Policy sets out how we use and protect any information that you give us when you use this website. We are committed to ensuring that your privacy is protected.

Should we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this Privacy Statement. From time to time we may change this policy by updating this page. You should regularly check this page to ensure that you are happy with any changes.

What We Collect:

Log Files

When someone visits our website we collect standard internet log information and details of visitor behaviour patterns. We do this to find out things such as the number of visitors to the various parts of the site. We collect this information in a way, which does not identify anyone.

We do not make any attempt to find out the identities of those visiting our website using the data in the logs. We will not associate any log data gathered from this site with any personally identifying information from any source.

Personal Details

We collect the following information:

Contact details such as Name, Email, and Web Address.

We require this information for the following reasons: -

- To improve our user experience.
- Encourage visitor interaction and discussion on our website.
- Be able to respond to visitor enquiries.
- To provide and improve upon our value added products and services and to remain competitive.

Cookies

Cookies are small text files that are placed on your computer by websites that you visit. They are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the site. Cookies are not shared with any third parties.

The following cookies will be set.

Google Analytics: We use Google Analytics to monitor and report on our website usage such as the number of visitors to the site, search phrases used to find us, pages visited on the

site and time spent on the site. The statistics gathered are a necessary requirement in order for us to provide and improve our online services and to stay competitive. The cookies do not identify users nor associate your IP address with any personally identifiable information.

These cookies are used to collect information about how visitors use our site. We use the information to compile reports and to help us improve the site. The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the site from and the pages they visited.

Google's privacy policy is found here

<http://www.google.com/analytics/learn/privacy.html>

Most web browsers allow some control of most cookies through the browser settings. To find out more about cookies, including how to see what cookies have been set and how to manage and delete them, visit www.allaboutcookies.org.

To opt out of being tracked by Google Analytics across all websites visit <http://tools.google.com/dlpage/gaoptout>.

Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information, which you provide whilst visiting such sites, as such sites are not governed by this Privacy Statement. You should exercise caution and look at the Privacy Statement applicable to the website in question.

Controlling your personal information

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. We may use your personal information to send you promotional information about third parties, which we think you may find interesting if you tell us that you wish this to happen.

You may request details of personal information, which we hold about you under the Data Protection Act 1998. If you would like a copy of the information held on you please write to us.

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible, at the address below. We will promptly correct any information found to be incorrect.

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